

**Almont Community Schools Board of Education**  
**MINUTES**  
**Regular Board Meeting**  
**July 24, 2023**

**CALL TO ORDER**

President Edwards called the Regular Board Meeting of the Almont Community Schools Board of Education to order at 7:00 p.m.in the Media Center of the High School and via Zoom.

**Visitors:** 6

**PLEDGE OF ALLEGIANCE**

**ROLL CALL:**

**Present:** T. SaintOnge, S. Frederiksen, J. Smith, D. Walton, R. Battani, A. Edwards, Interim Superintendent VonHiltmayer.

**Absent:** J. Wade

**APPROVAL OF AGENDA**

**Additions:**

President Edwards added two items under Section D - Policy. Item Number 4 will be Consideration of Architectural Contract and Item Number 5 will be Pre Bond Agreement.

**Deletions:**

President Edwards removed Item Number 5 'Imagine Learning' under Section B - Finance.

**COMMUNICATIONS**

None

**QUESTIONS AND COMMENTS: AUDIENCE**

-New Transportation Coordinator with Dean, Helen Hacke, introduced herself.

-Mr. Bowman asked about Bond Construction Management selection and experience of the selected company. Board members responded to Mr. Bowman's concerns

**APPROVAL OF MINUTES**

Moved by D. Walton, supported by S. Frederiksen, the Board of Education approve the Consent Agenda:

- A. Approval of the Minutes from the June 26, 2023 Budget Hearing
- B. Approval of the Minutes from the June 26, 2023 Regular Meeting
- C. Approval of the Minutes from the July 18, 2023 Special Meeting
- D. Approval of the Minutes from the July 18, 2023 Work Session

**P, 145, 6-0-0**

**BILLS PAYABLE AND FINANCIAL REPORTS**

Motion by J. Smith, supported by R. Battani, the Board of Education approve the Bills payable and the Financial reports as proposed by the administration and reviewed by the Finance Committee.

06/16/2023 to 07/13/2023

General Fund Total	\$	296,242.34
School Lunch Fund*	\$	37,959.29
Student Activity Fund	\$	16,199.35
2014 Sinking Fund	\$	7,788.09
Sub-total	\$	358,189.07

ACH/Wire Transactions:		
Payroll 6/30 & 7/15	\$	1,013,710.68
Health Equity H.S.A.	\$	39,982.17
Credit Card (BMO)	\$	15,913.13
Health Insurance	\$	105,991.32
State Aid Note Payments - June	\$	300,000
ProCare Fees	\$	190.34
Meal Magic Fees	\$	5.00
Total Funds Spent	\$	1,833,981.71

Check numbers 43426- 43513

Void checks 43467

Approval of check numbers covering these invoices range from check number 43426 - 43513 and voided checks as presented: Voided check(s): 43467

**P, 146, 6-0-0**

**ORCHARD PRIMARY, ALMONT MIDDLE SCHOOL, AND ALMONT HIGH SCHOOL STUDENT ACTIVITY ACCOUNT REPORTS**

The Trust and Agency Accounts were approved as presented.

**NEW BUSINESS**

**Superintendent's Report**

Mrs. VonHiltmayer updated on the building reconfiguration and that only odds and ends need to be finished. Thanked our Maintenance Director Jason Frederick, and Axium for all their hard work during this building reconfiguration.

**FINANCE**

**Certification of Millage Rates**

Moved by J. Smith, supported by R. Battani, the Board of Education certify the following rates:

- 2013 R UTQ 96 & 02 Debt 1.100
  - 2016 R UTQ (06 Ref) 2.400
  - 2021 R Series A UTQ 4.100
  - 2021 R Series B UTQ 0.400
- Total 2023/24 8.000

*(UTQ: Unlimited Tax Qualified .This enables the District to participate in SBLF)*

**P, 147, 6-0-0**

### **Awarding of State Aid Note**

Moved by J. Smith, supported by R. Battani, the Board of Education approve the Authorizing and Awarding Resolution, which approves the establishment of a State Aid note up to the amount of One Million, Three Hundred Thousand (\$1,300,000) Dollars with either the State of Michigan or the financial institute with the interest rate that provides the lowest cost in borrowing.

**p, 148, 6-0-0**

### **Approval of Auditor for the Fiscal Year 2022-2023**

Moved by J. Smith, supported by R. Battani, the Board of Education award the contract for audit services to Lewis and Knopf in the amount of \$16,800.00 for the fiscal year ending 6/30/2023 Financial Audit and \$2,850 for a Single Audit (if applicable).

Discussion- D. Walton- will this go out for Bid next year? Mrs. VonHiltmayer confirmed that it would.

**P, 149, 6-0-0**

### **Approval of Dissolution of Shared Time Agreement**

Moved by J. Smith, supported by R. Battani, the Board of Education approve the dissolution of the Shared Time Agreement with St. Paul's.

**P, 150, 6-0-0**

## **Personnel**

### **Approval of Resignations/Retirements**

Moved by D. Walton, supported by S. Frederiksen, the Board of Education accept the resignations of Emily McWilliams, Jack Bostian, Rachel Crittenden, and Kaylynn Mroz and thank them for their service and wish them well in the future.

**P, 151, 6-0-0**

### **Approval of New Hires**

None at this time per Mrs. VonHiltmayer

### **Approval of Non-Rep Contracts**

Moved by D. Walton, supported by S. Frederiksen, the Board of Education approve the contracts for the Non-Rep Employees listed in the drive.

Discussion- S. Frederiksen- Which list are we using to approve? It was confirmed that the paper copy given of listed contracts at the start of the meeting was accurate. D. Walton- Will we be discussing the remaining contracts at a future meeting? Mrs. VonHiltmayer confirmed discussions would take place at a future meeting.

**P, 152, 6-0-0**

## **Policy**

### **Acceptance of School of Choice Students**

Moved by R. Battani, supported by S. Frederiksen, the Board of Education accept the students on the attached list for the 2023/2024 school year through the 105 and 105C Schools of Choice Programs.

**P, 153, 6-0-0**

### **Approval of Changes to Student Handbooks**

Moved by R. Battani, supported by S. Frederiksen, the Board of Education approve:

The recommended changes to the High School Handbook

The recommended changes to the Middle School Handbook

The recommended changes to the Orchard Primary Handbook with agreed upon revisions

**P, 154, 6-0-0**

### **Approval of Donation**

Moved by R. Battani, supported by S. Frederiksen, the Board of Education accept the above donation and thank the donor for his generous donation.

Discussion- A. Edwards thanks Mr. Koerner for the extremely generous donation, many Board Members echoed this thanks.

**P, 155, 6-0-0**

### **Approval of Architectural Service Contract**

Moved by R. Battani, supported by S. Frederiksen, the Board of Education employ French Associates for architectural services. Contract to be attached to official minutes.

Discussion- A. Edwards stated French Associates emailed that they pledge to make the situation with the Middle School floors right.

**P, 156, 6-0-0**

### **Approval of Pre Bond Agreement**

Moved by R. Battani, supported by S. Frederiksen, the Board of Education approves Roncelli for Limited Preconstruction Work and Bond Campaign Support.

**P, 157 6-0-0**

### **Comments Audience**

None

**Comments BOE**

-S. Frederiksen- I was interested in being on the Bond Steering Committee, will we be in violation if I am in attendance? D. Walton mentioned we can look into this to confirm if it is an issue.

-Mrs. VonHiltmayer stated that the Safety Committee will have a meeting on 9/6/23 at 6:30pm in the High School Media Center. The Parent Advisory Committee will have a meeting on 9/21/23 at 6:30pm in the High School Media Center.

-J. Smith thanks Mrs. VonHiltmayer for the follow ups after the Work Session

-D. Walton, is there a clear communication plan for the Bond information? A. Edwards stated that Roncelli is coming in with a communication plan as well.

-A. Edwards read a note received from the AFPSO thanking the BOE for their support.

**FUTURE AGENDA ITEMS**

-Bond Meeting with Roncelli. J. Wade stated the next step will be a meeting with Roncelli and the architect.

-Non-Rep Contracts

-J. Smith asked for detailed update on school reconfiguration

**ADJOURNMENT**

Moved by D. Walton, supported by S. Frederiksen, to adjourn the July 24th, 2023 Regular meeting at 7:37 pm.

**P, 158, 6-0-0**

Approved \_\_\_\_\_  
Date

Signed: \_\_\_\_\_  
Dallas Walton, Secretary

Signed: \_\_\_\_\_  
Angela Edwards, President